



## NORTHMONT CITY SCHOOL DISTRICT

7277 Hoke Road  
Clayton, Ohio 45315  
TEL 937/832-5055  
FAX 937/832-5052



August 2009

Dear Parent/Guardian:

*Children need healthy meals to learn. Northmont City Schools / Miami Valley CTC offers healthy meals every school day. Breakfast costs \$1.35 for grades 1-6 (available at all elementary schools) and \$1.50 (Middle School, High School and MVCTC); lunch costs \$2.25 for grades 1-6 and \$2.45 for grades 7-12. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.30 for breakfast and \$0.40 for lunch.*

**1. Do I need to fill out an application for each child? No.** Complete the application to apply for free or reduced price meals. **Use one Free and Reduced Price School Meals Application for all students in your household.** We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application ASAP to: the school office or Northmont Food Service, Attention: Joanne Mazzone, 7277 Hoke Road, Clayton, Ohio, 45315, phone: (937) 832-5061.**

**2. Who can get free meals?** Children in households receiving benefits through the Food Assistance Program (SNAP, formerly the Food Stamp Program) or Ohio Works First (OWF) can get free meals. Most foster children can get free meals regardless of foster parent's income (an application must be completed for the child by the foster parent). Also, your children can get free meals if your household income is within the free limits on the Federal Income Guidelines.

**3. Can homeless, runaway and migrant children get free meals?** Please call Pam Pearson, Food Service Director at (937) 832-5055 to see if your child(ren) qualify, if you have not been informed that they will get free meals.

**4. Who can get reduced price meals?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Chart, shown on this application.

**5. Should I fill out an application if I got a letter this school year saying my children are approved for free or reduced price meals?** Please read the letter you got carefully and follow the instructions. Call Northmont Food Service at (937) 832-5061, if you have questions.

**6. I get WIC. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

**7. Will the information I give be checked?** Yes, we may ask you to send written proof.

**8. If I don't qualify now, may I apply later?** Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start receiving Food Assistance Program (SNAP) benefits or getting OWF or other benefits. If you lose your job, your children may be able to get free or reduced price meals.

**9. What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to: Mr. Robert Gentis, Director of Student Services, 4001 Old Salem Road, Englewood, Ohio, 45322, phone: (937) 832-5007.

**10. May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced price meals.

**11. Who should I include as members of my household?** You must include **all** people living in your household, related or not (such as grandparents, other relatives, or friends) and their income. You must include yourself and all children who live with you.

**12. What if my income is not always the same?** List the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 per month. If you normally get overtime, include it, but not if you get it only sometimes.

**13. We are in the military, do we include our housing allowance as income?** If your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. All other allowances must be included in your gross income.

**14. Can I apply for free or reduced student fees and extracurricular fees?** If you want the information on this form shared with other school officials for waiver of school fees and extracurricular fees check YES in the disclosure box.

If you have other questions or need help, call (937) 832-5061.

*Si necesita ayuda, por favor llame al teléfono: (937) 832-5061.*

*Si vous voudriez d'aide, contactez nous au numero: (937) 832-5061.*

Sincerely,

Pam Pearson  
Food Service Director

**Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly.** "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to *USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410* or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer."